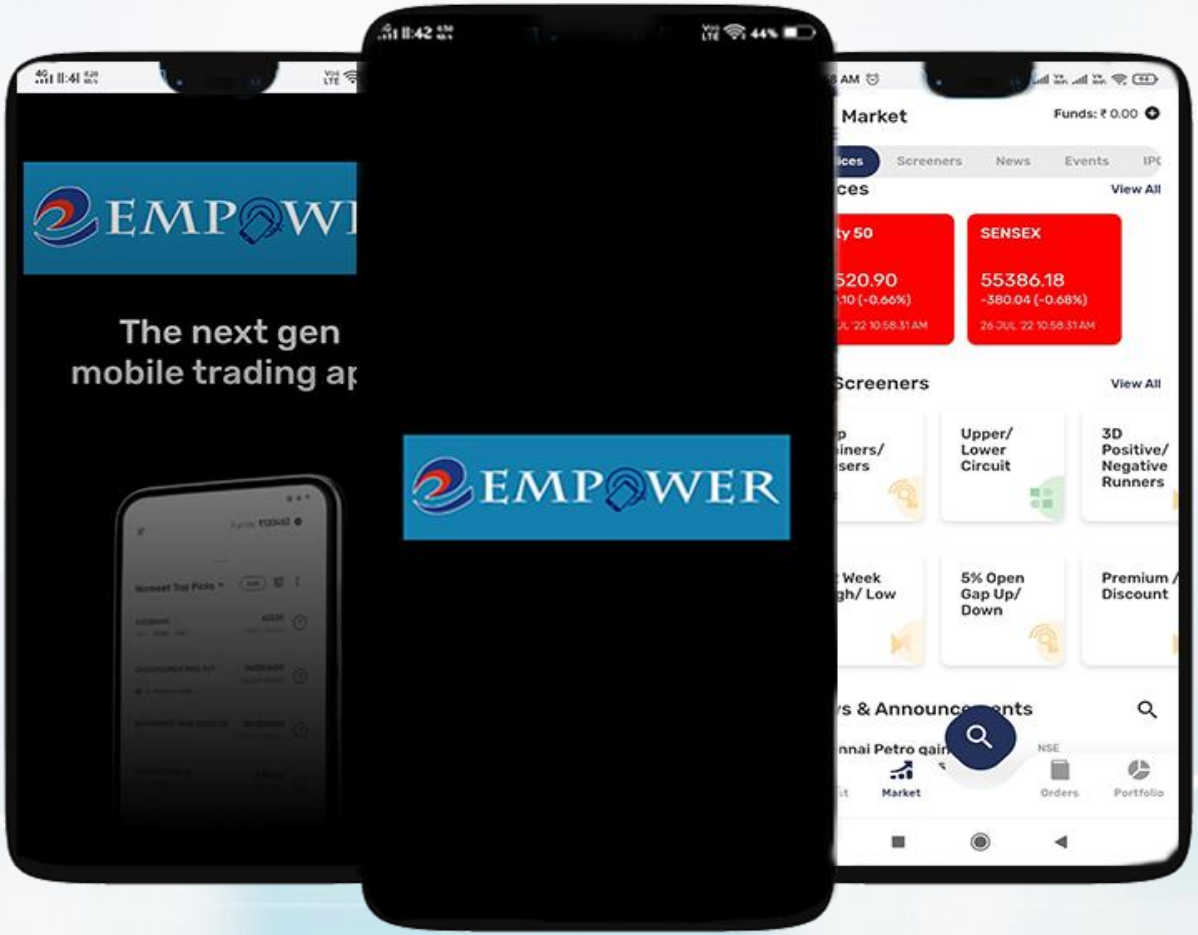
Take right steps to equity investments through Elite Empower



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HOW TO DOWNLOAD APP

- If you are an Android user:
  - Go to the Play Store
  - Search for 'Elite Empower'
  - Download the app from the Play Store
- If you are an iOS user:
  - Go to the App Store
  - Search for 'Elite Empower'
  - Download the app from the App Store

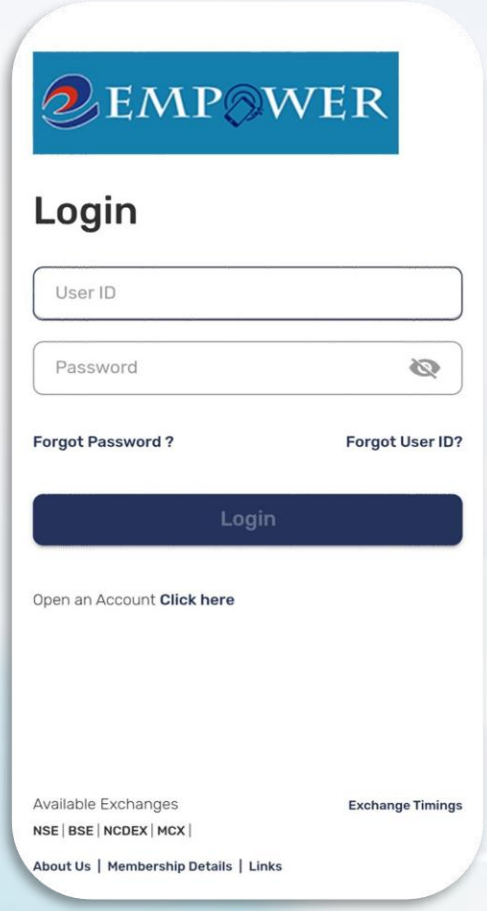
HOW TO LOGIN

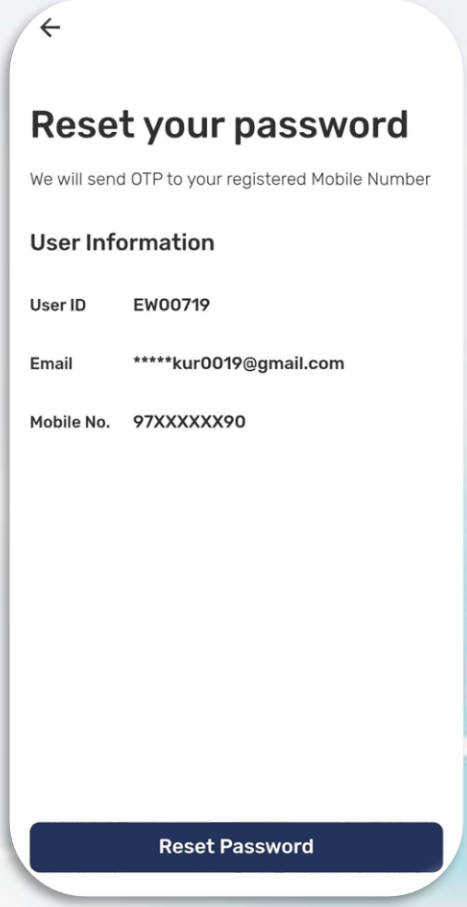
- Open Elite Empower.
- Enter your User ID (Trading Code) in the designated field.
- Input your password in the provided space.
- Double-check for accuracy and ensure caps lock is appropriately set.
- Click the "Login" button to access your account.

*** If you are trying to login for the first time, you need to reset the password by clicking on “Forgot Password” option.**

*** It will show user information and click on Reset Psssword fo the OTP as per our password policy.**

*** Enter new password of your choice.**



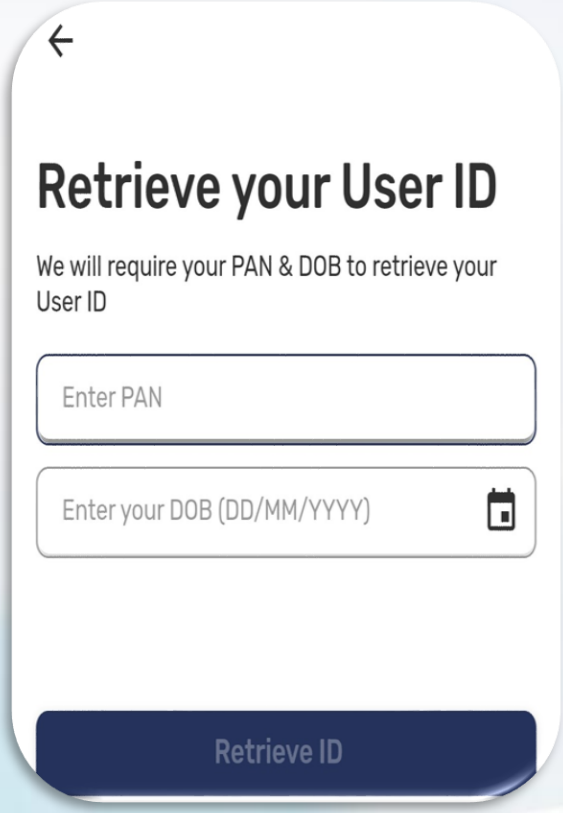


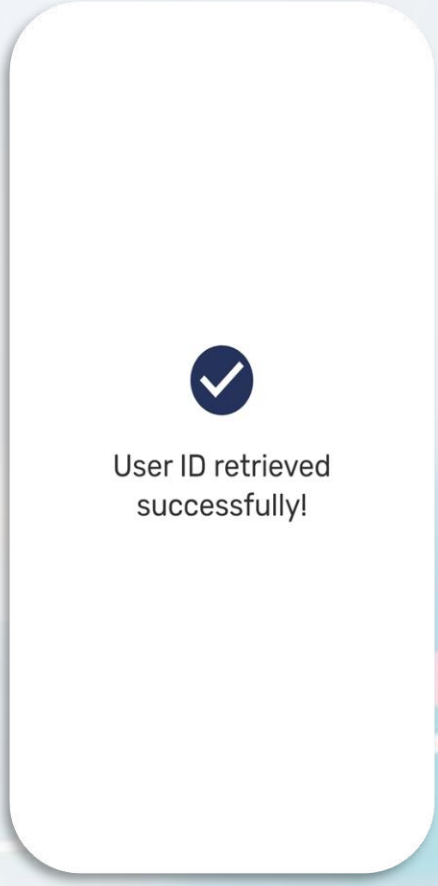
HOW TO RETRIEVE USER ID

* If you forgot your User ID, you can retrieve it by clicking on “Forgot User ID” option.

* You will need to enter your PAN and DOB to retrieve your User ID.

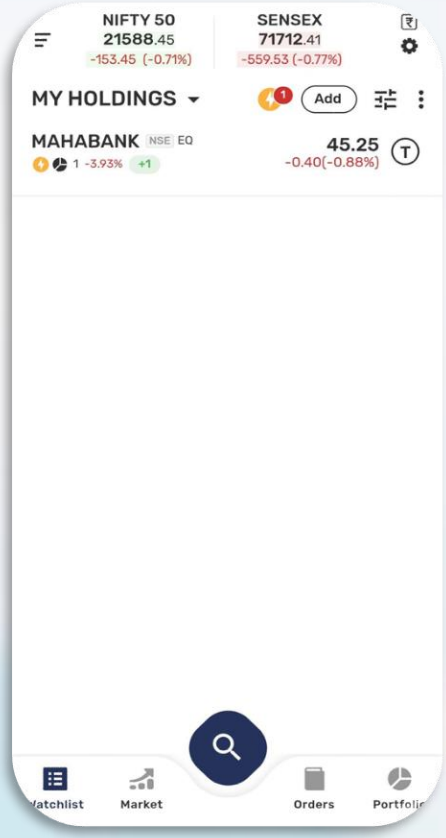
* You will be redirected to the login page again where you can enter your User ID and password to proceed.

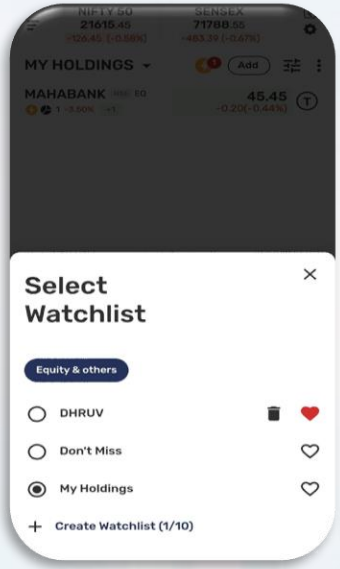


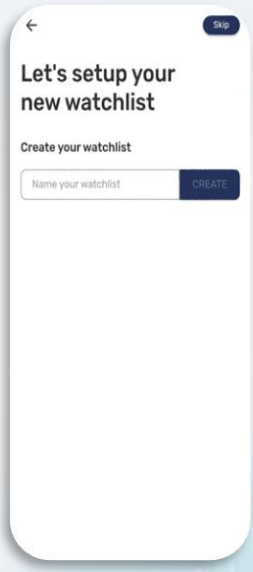


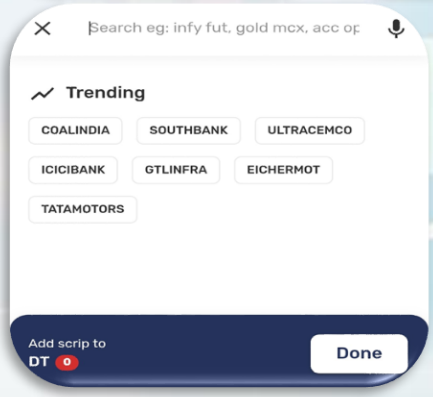
HOW TO CREATE MARKET WATCH

- **Navigate to Watchlist:**
  - Locate "Watchlist" in the bottom left corner**.**
- **Create Watchlist:**
  - Click "Select Watchlist."
  - Choose "Create Watchlist."
- **Name Your Watchlist:**
  - Provide a name for your new watchlist.
  - Click "Create."
- **Add Scrip:**
  - Platform prompts to add a scrip (security or stock) of your choice.
- **Completion:**
  - Your watchlist is now created and customized.







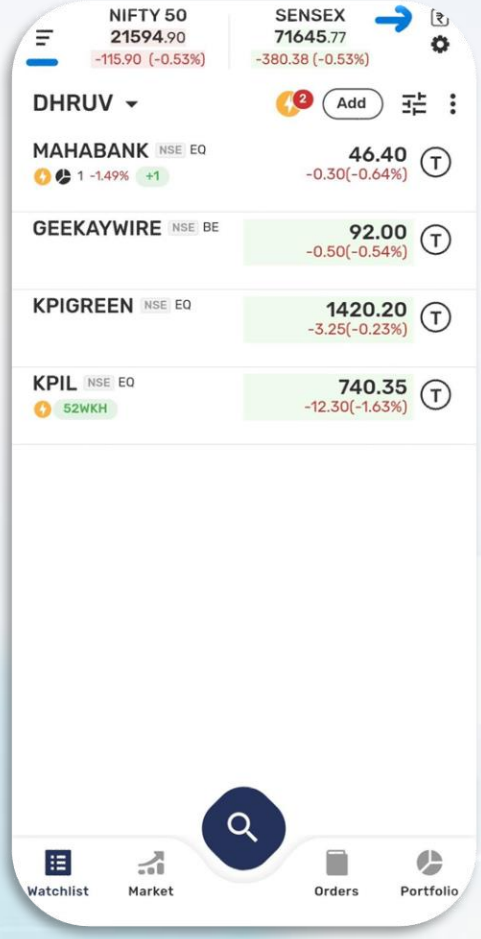


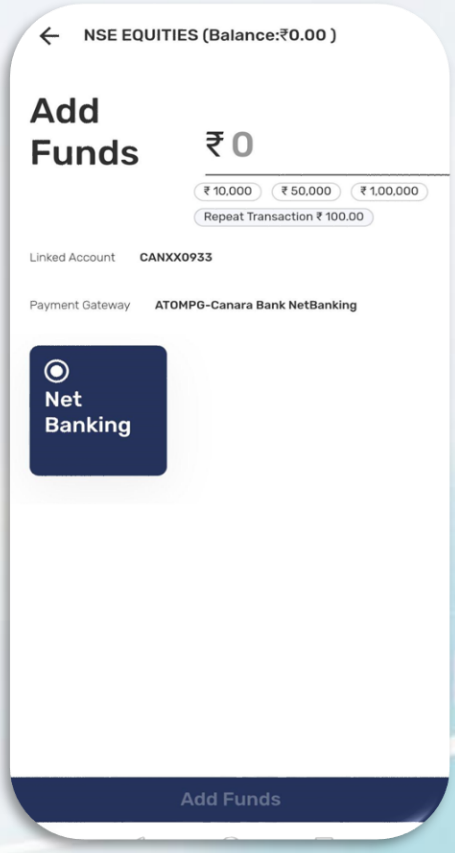
HOW TO TRANSFER FUNDS

- **Access Menu:**
  - Click on the top left corner
- **Navigate to Funds:**
  - Choose "Funds" from the menu.
- **Add Funds via Net Banking:**
  - Within the Funds section, select "Add Funds."
  - Opt for the Net Banking option for payment.
- **Completion:**
  - Funds are successfully added through the chosen payment method.

OR

- In the watchlist itself on the top right corner, you can add funds by clicking on ₹ icon.
- 50 Rupees is the minimum transaction.





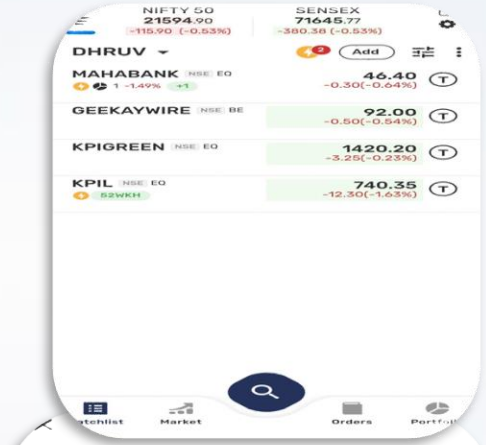
HOW TO WITHDRAW/ CHECK FUNDS

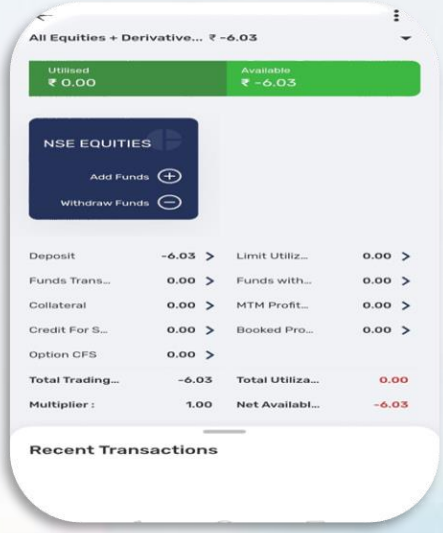
Withdraw Funds:

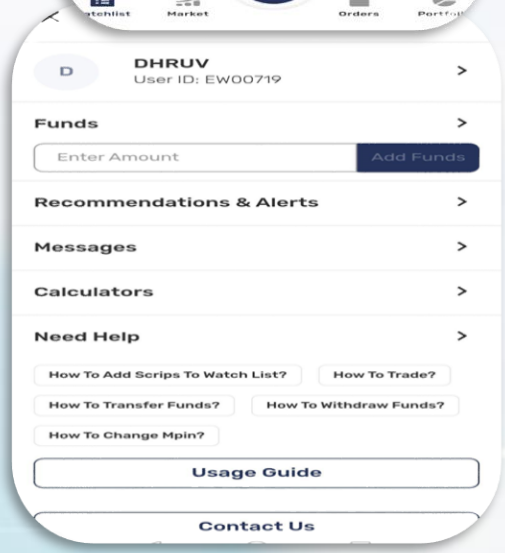
- **Access Menu:**
  - Click on the top left corner with three lines.
- **Navigate to Funds:**
  - Choose "Funds" from the menu.
- Click on Withdraw Funds.
- Enter amount you want to withdraw.

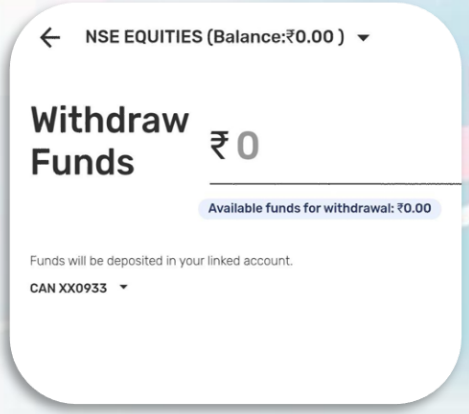
Check Funds:

- Navigate to the "Funds" section, typically located on the top left corner..
- Access a comprehensive overview of all your funds and financial information.
- Review details such as utilized balances, available funds, and fund transactions etc.







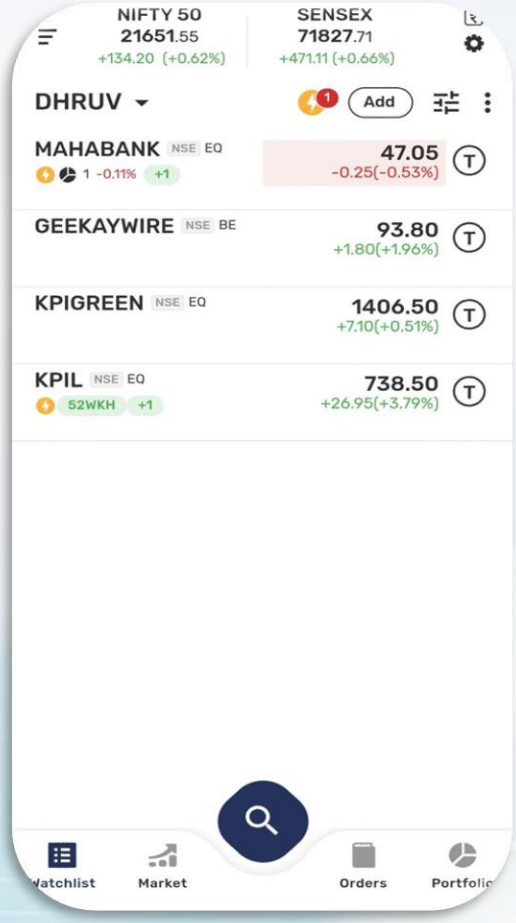


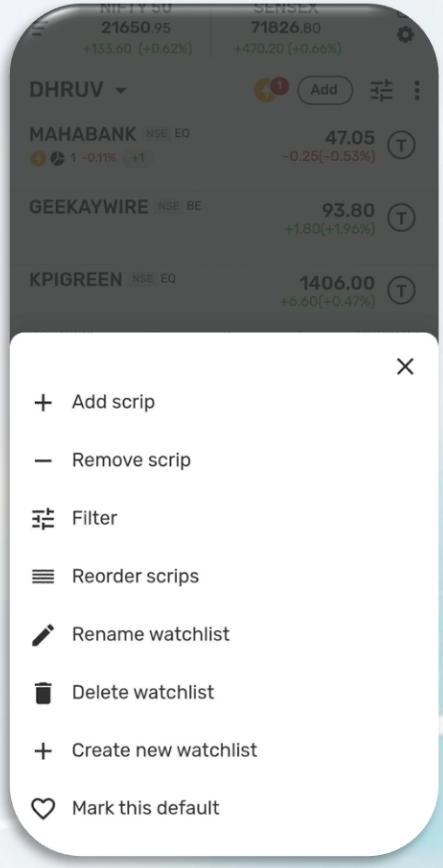
HOW TO ADD SCRIPS

- Navigate to the watchlist
- Look for the "Add" option on the top
- Click on "Add" to add a scrip
- Search for the desired scrip
- Select the "+" option to add it to your watchlist

OR

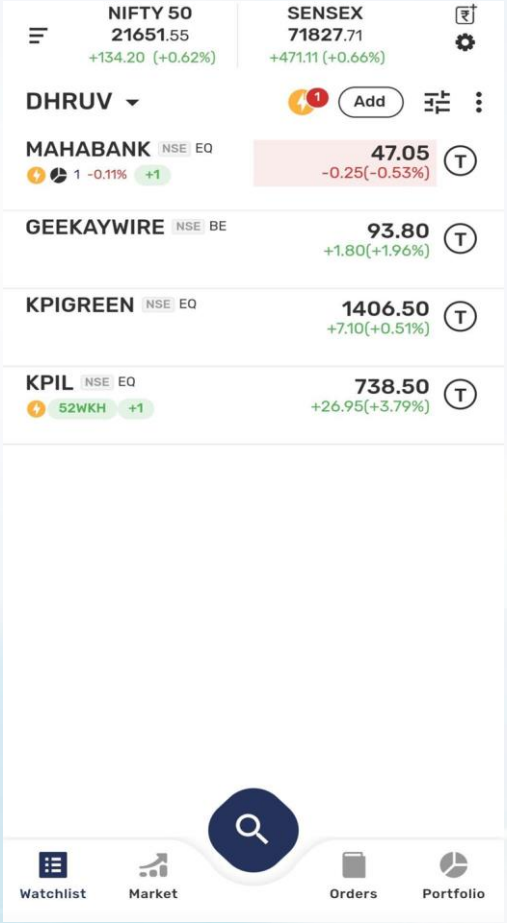
- Click on three dotted lines on the top right
- Choose "Add Scrip" to add it to the list

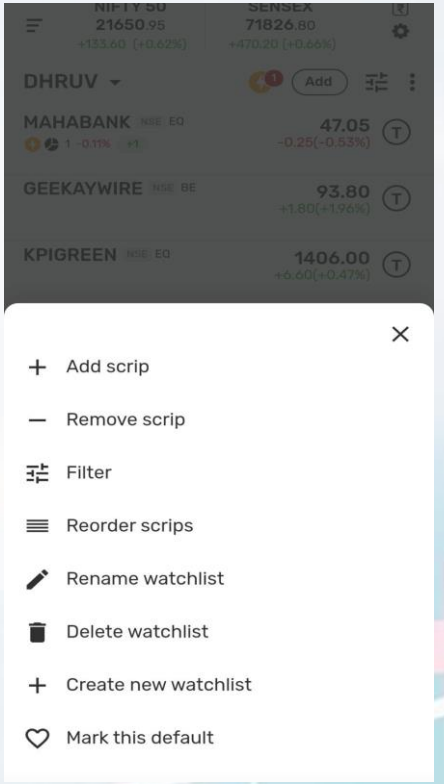




HOW TO REMOVE SCRIPS

- Navigate to the watchlist
- Click on three dotted lines on the top right
- Choose "Remove scrip" to add it to the list





HOW TO PLACE ORDER/ STOP LOSS

Access Watchlist:

- Locate the watchlist in the left corner of your screen.

Select Scrips:

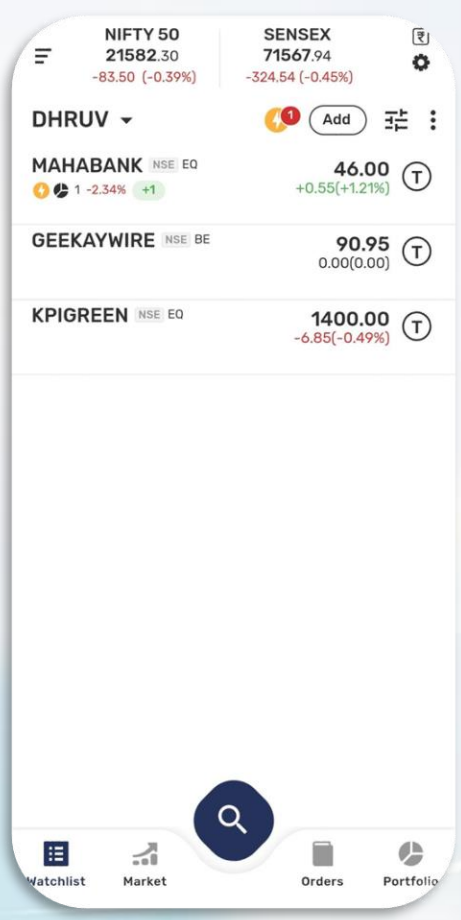
- Click on the desired share you want to buy or sell.

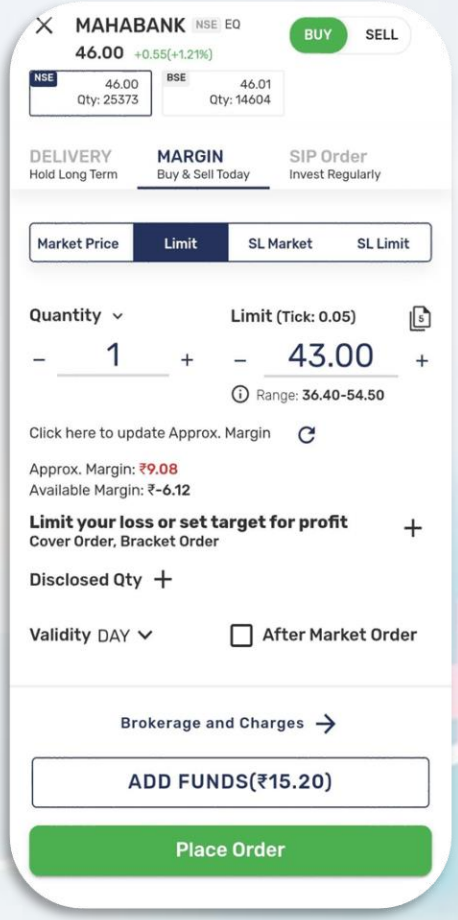
Choose Action:

- Click on (T) located near to that share to get directly into trading screen.
- Select NSE or BSE, choose "Delivery" or "Margin," enter share quantity, set desired price, and confirm the trade with "Place Order."

STOP LOSS:

- Select "SL" (Stop Loss) as the order type.
- Set a trigger price to act as a bracket, ensuring that the stop loss order is activated if the stock reaches a certain level.
- Place Order:
- Click on "Place Order" to execute the stop loss order.
  - When buying, set a trigger price lower than your desired price. When selling, set a trigger price higher than your set price..



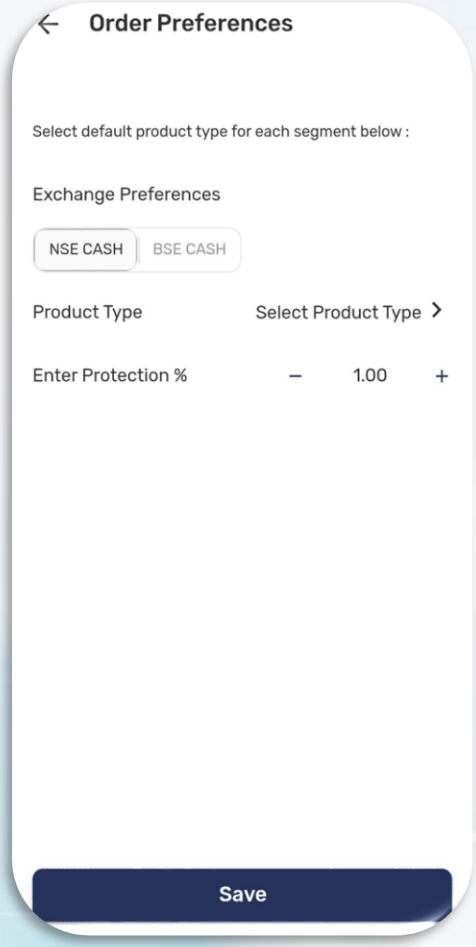


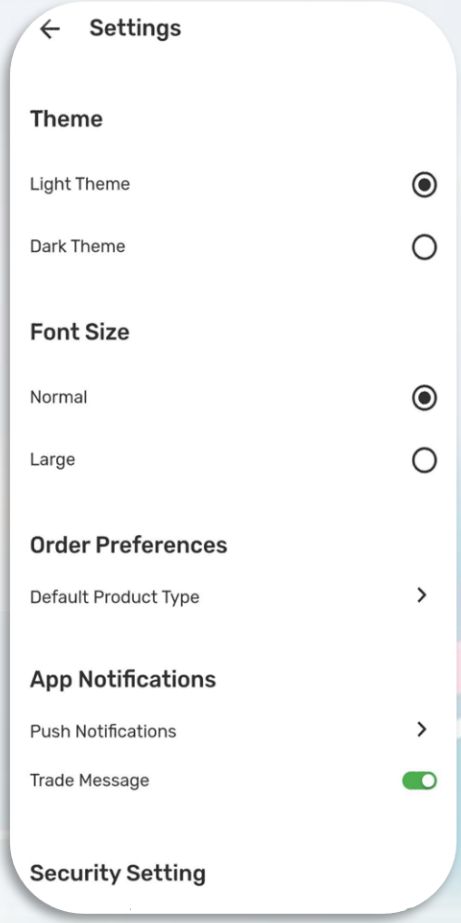
HOW TO CREATE ORDER PREFERENCES

- Navigate to the ☰ option.
- Access Settings:
  - Select "Settings" from the menu.
- Order Preferences:
  - Within Settings, locate and click on "Order Preferences."
- Select exchange between NSE cash o BSE cash, select product type if its intraday or delivery and finally enter the desired protection %.

In Product type **Delivery**, investors buy and hold stocks for a more extended period..

In Product type **Margin**, trading is focused on short-term price movements within the same trading day. Orders placed in margin will be auto squared off at 3:15 PM.



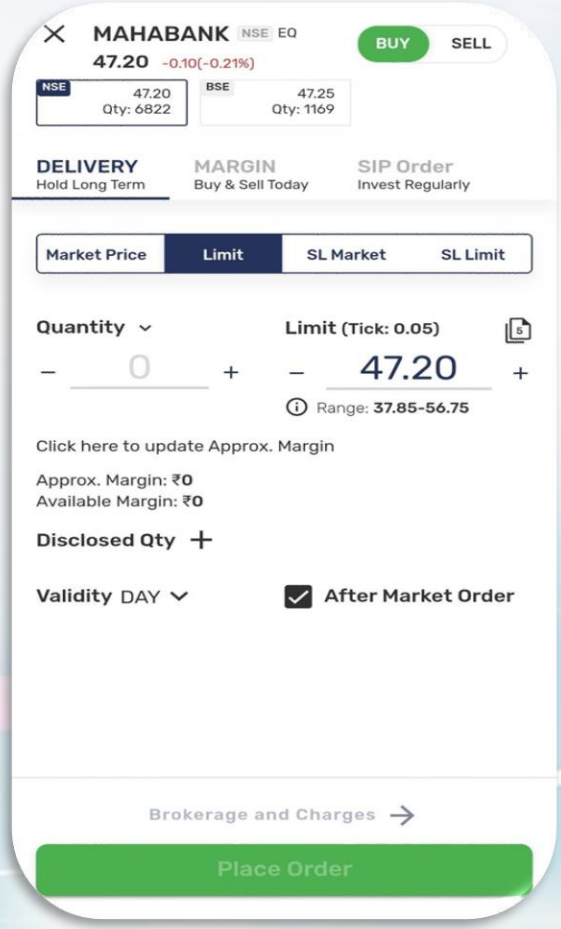


HOW TO PLACE AMO ORDERS

- Select the share you want to buy/sell from the watchlist
- Explore the option to trade in After Market Order (AMO) for flexibility.
- Select the quantity, delivery or Margin and Order type
- Check the box of After Market Order (AMO) and hit on place order to execute your order.

BSE 03:45 PM – 08:57 AM

NSE 03:45 PM – 08:59 AM

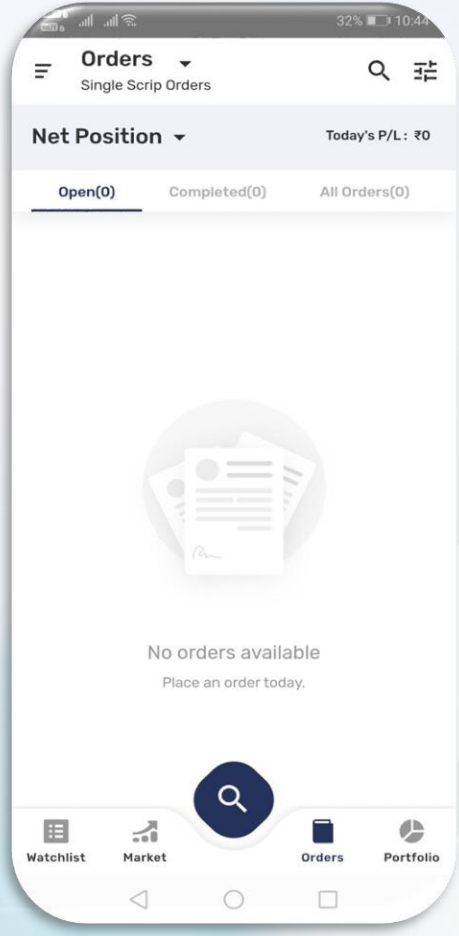


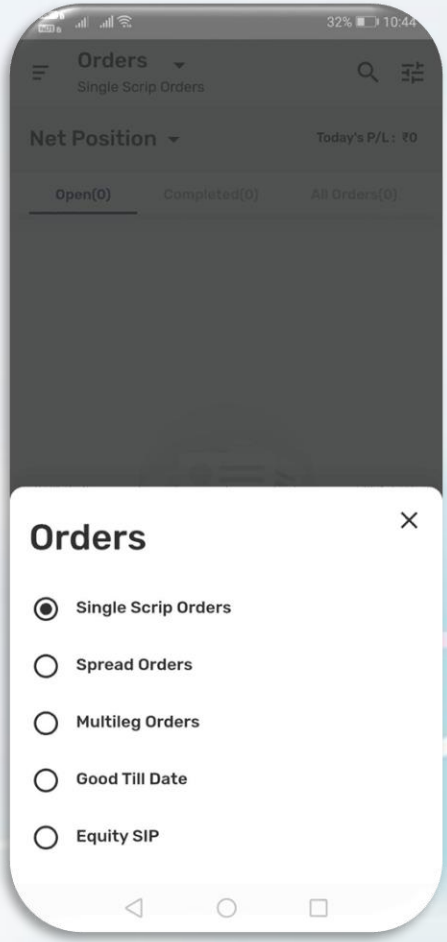
HOW TO CHECK ORDERS

- Navigate to the orders section below
- Check your open orders
- Review completed orders
- Access all orders for a comprehensive overview
- On top by clicking ▼ icon, you can filter your orders if they are multileg, spread or single scrip orders.

* Open orders are those orders which are yet to be executed and is in pending for a bid.

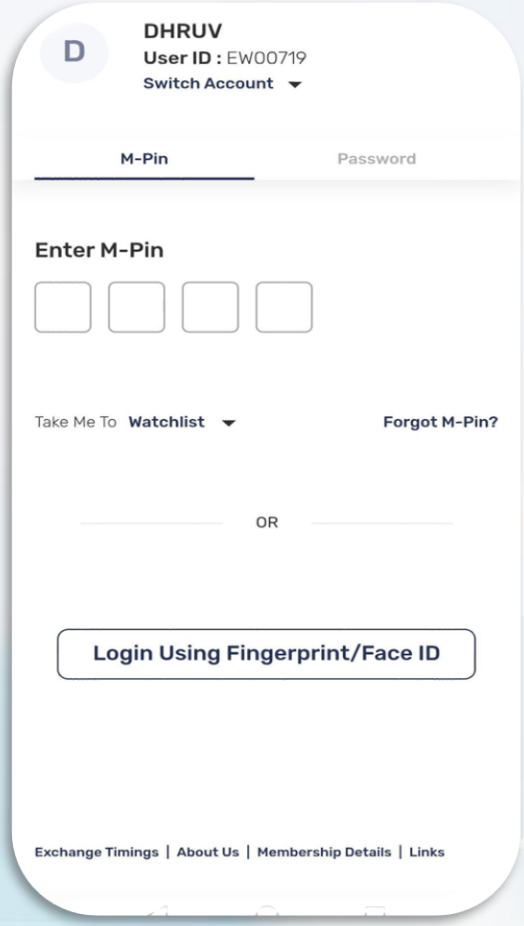
* Completed orders are executed orders.

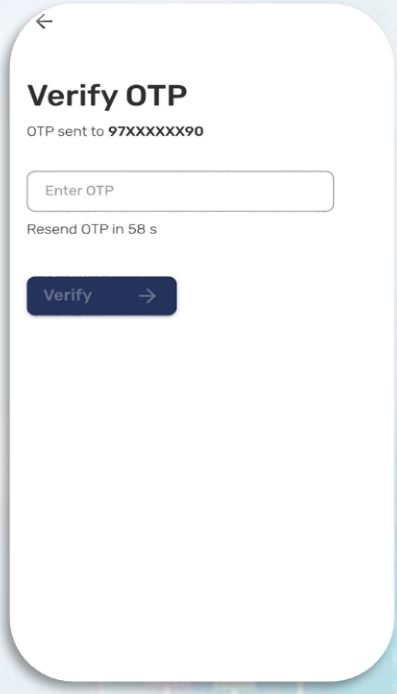




HOW TO RESET M-PIN

- Open the login page
- Choose the option for MPIN
- Click on "Forgot MPIN"
- Provide necessary details to retrieve your account information
- Click on "Reset MPIN"
- Receive OTP on your registered number





HOW TO APPLY IPO

Navigate to Market Section:

- Locate the "Market" section at the bottom of the interface.

Access IPO Section:

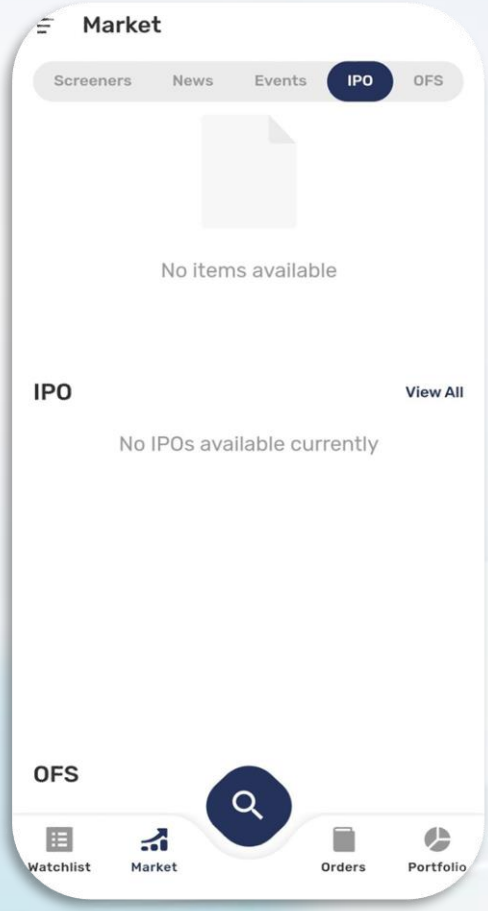
- Look for the IPO option by scrolling down the screen.

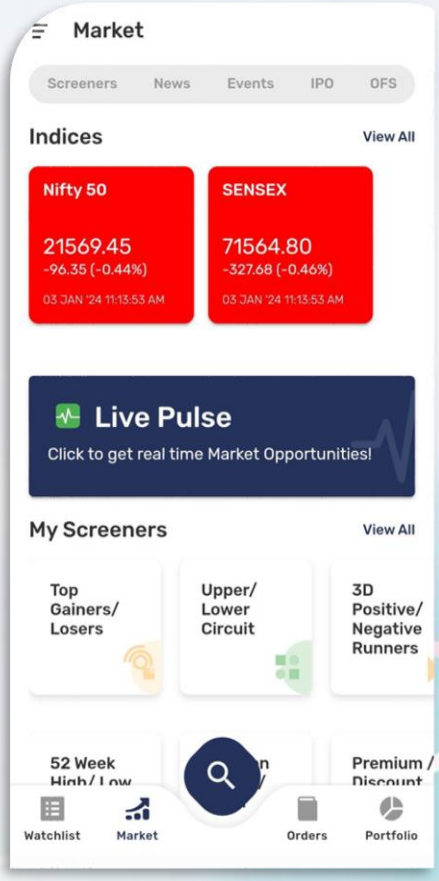
Click to Apply:

- Click on the IPO section to access details about the ongoing Initial Public Offerings.

Apply for IPO:

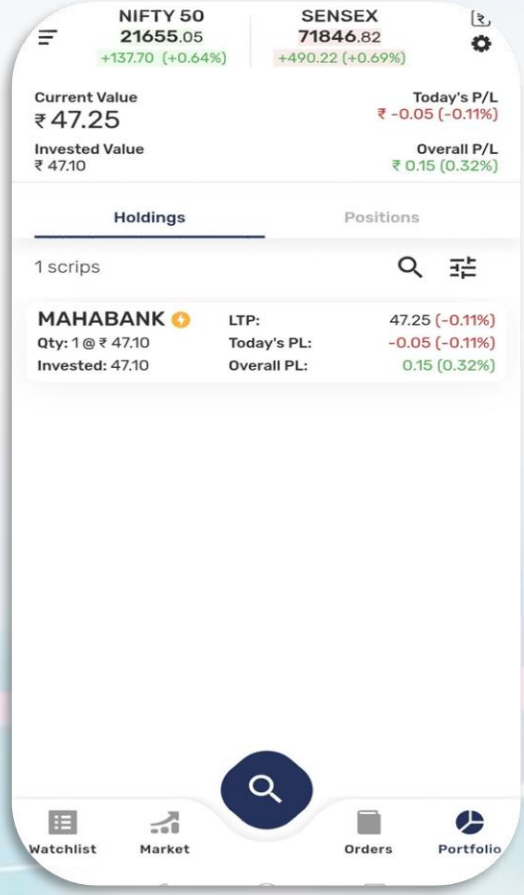
- Select the IPO you are interested in and click on the option to apply.





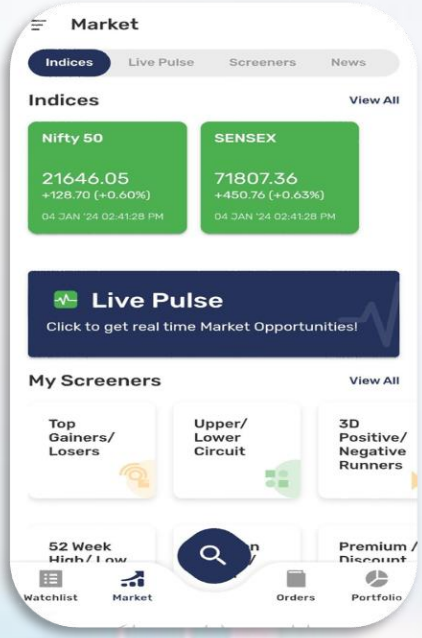
HOW TO CHECK PORTFOLIO

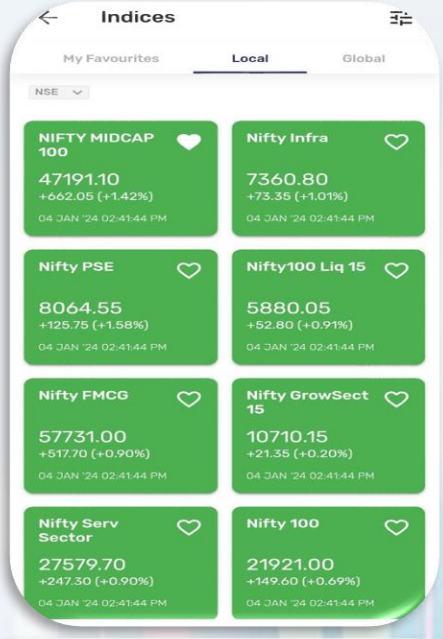
- Navigate to the portfolio section
- Check your current value and invested value
- View your holdings and positions, either for today or overall
- Utilize the search icon to find a specific scrip in your portfolio

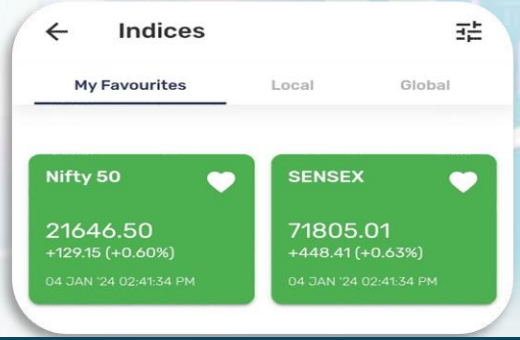


HOW TO CHANGE INDICES

- Navigate to the market option in the below interface
- Click on "View All" to access My Favourites, local, and global indices
- If you prefer local indices, click on "Local"
- If your favorite indices are global, go to the "Global" section
- Wishlist and customize indices according to your preference







HOW TO ACCESS BACKOFFICE

Open Menu:

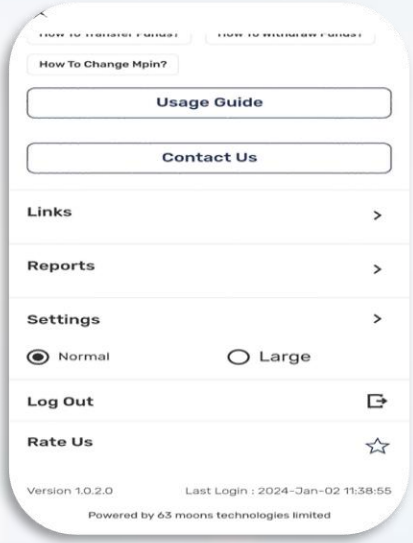
- Click on the three lines in the top-left corner ☰ of the interface to open the menu.

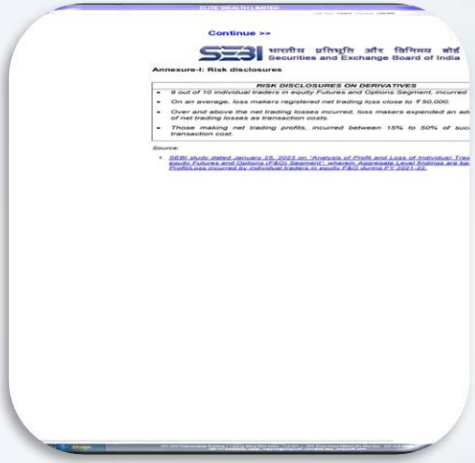
Navigate to Reports:

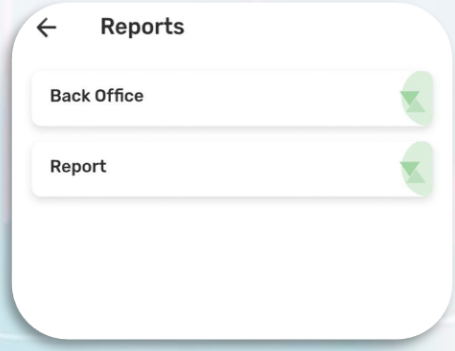
- Within the menu, locate and select "Reports."

Access Back Office:

- From the Reports section, choose "Report" to manage various aspects of your trading account.







Dear Investor for Trade related queries please call us @01142445858. For our services please write us customercare@elitewealth.in.