

# MULTIPLE BANK ACCOUNTS REGISTRATION FORM

(Multiple Banks / Bank Change / Default Bank / Deletion)



## \*\*IMPORTANT INFORMATION:

(i) This form is applicable only for existing unit holders holding units in physical mode. (ii) Please refer overleaf for instructions to fill the form and on documentation requirement. (iii) Please tick the section applicable and strike-off other unused section to prevent misuse. (iv) Please fill-in information in legible **ENGLISH CAPITAL LETTERS**.

### UNIT HOLDER INFORMATION (Mandatory)

Folio No		PAN/PEKRN	KYC ID (KIN)
Name (Should match with PAN/PERN Card)			

### A ADDITION OF BANK ACCOUNTS

If you are changing an existing bank account with a new one for redemption/IDCW proceeds in future, please mention the new bank account in Part A as well as in Part B. If the new bank account is not mentioned in Part B, redemption/IDCW proceeds will be sent to existing default bank account only. For each bank account mentioned in Part A, Investors should submit originals of any one of the documents mentioned below. If copies are submitted, the same should be attested by the Bank or originals should be produced for verification.

Please register my/our following additional bank accounts for all investments in my/our folio. I/we understand that I/we can choose to receive payment proceeds in any of these accounts, by making a specific request in my/our redemption request. I/we understand that the bank accounts listed below shall be taken up for registration in my/our folio and the same shall be registered only if there is a scope to register additional bank accounts in the folio subject to a maximum of five in the case of individuals and ten in the case of nonindividuals.

<b>1</b> Bank Account no. <input type="text"/> Bank Name <input type="text"/> MICR Code* <input type="text"/> 9 digit <input type="text"/> IFSC Code# <input type="text"/> 11 digit <input type="text"/> Branch Name <input type="text"/> Branch City <input type="text"/> Document/s attached: (tick one) <input type="checkbox"/> Cancelled Cheque with name and account number pre-printed <input type="checkbox"/> Bank statement <input type="checkbox"/> Certified Copy of Pass book <input type="checkbox"/> Banker Letter	<b>Account Type</b> <input type="checkbox"/> Savings <input type="checkbox"/> Current <input type="checkbox"/> NRE <input type="checkbox"/> NRO <input type="checkbox"/> FCNR <input type="checkbox"/> Others (please specify) <input type="text"/>
<b>2</b> Bank Account no. <input type="text"/> Bank Name <input type="text"/> MICR Code* <input type="text"/> 9 digit <input type="text"/> IFSC Code# <input type="text"/> 11 digit <input type="text"/> Branch Name <input type="text"/> Branch City <input type="text"/> Document/s attached: (tick one) <input type="checkbox"/> Cancelled Cheque with name and account number pre-printed <input type="checkbox"/> Bank statement <input type="checkbox"/> Certified Copy of Pass book <input type="checkbox"/> Banker Letter	<b>Account Type</b> <input type="checkbox"/> Savings <input type="checkbox"/> Current <input type="checkbox"/> NRE <input type="checkbox"/> NRO <input type="checkbox"/> FCNR <input type="checkbox"/> Others (please specify) <input type="text"/>
<b>3</b> Bank Account no. <input type="text"/> Bank Name <input type="text"/> MICR Code* <input type="text"/> 9 digit <input type="text"/> IFSC Code# <input type="text"/> 11 digit <input type="text"/> Branch Name <input type="text"/> Branch City <input type="text"/> Document/s attached: (tick one) <input type="checkbox"/> Cancelled Cheque with name and account number pre-printed <input type="checkbox"/> Bank statement <input type="checkbox"/> Certified Copy of Pass book <input type="checkbox"/> Banker Letter	<b>Account Type</b> <input type="checkbox"/> Savings <input type="checkbox"/> Current <input type="checkbox"/> NRE <input type="checkbox"/> NRO <input type="checkbox"/> FCNR <input type="checkbox"/> Others (please specify) <input type="text"/>
<b>4</b> Bank Account no. <input type="text"/> Bank Name <input type="text"/> MICR Code* <input type="text"/> 9 digit <input type="text"/> IFSC Code# <input type="text"/> 11 digit <input type="text"/> Branch Name <input type="text"/> Branch City <input type="text"/> Document/s attached: (tick one) <input type="checkbox"/> Cancelled Cheque with name and account number pre-printed <input type="checkbox"/> Bank statement <input type="checkbox"/> Certified Copy of Pass book <input type="checkbox"/> Banker Letter	<b>Account Type</b> <input type="checkbox"/> Savings <input type="checkbox"/> Current <input type="checkbox"/> NRE <input type="checkbox"/> NRO <input type="checkbox"/> FCNR <input type="checkbox"/> Others (please specify) <input type="text"/>

### B DEFAULT BANK ACCOUNT

If you are changing an existing default bank account with new one for redemption/IDCW proceeds in future, please mention the new bank account in Part A as well as in Part B.

From among the bank accounts mentioned above or those already registered with you, please register the following bank account as a Default Bank Account for payment of future redemption and/or IDCW proceeds, if any, in the above mentioned folio:

Bank Account No. <input type="text"/>	Bank Name <input type="text"/>
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### Declaration and Signatures (for Part A and B) (Mandatory)

I/We have read and understood the terms and conditions of bank accounts registration and agree to abide by the same. I/We understand that my/our request will be executed only if it is filled properly with all details mentioned properly and necessary documents are attached, as applicable, failing which the request will be rejected. I/We will not hold IDFC Mutual Fund, the AMC and the Registrar liable for any loss due to delayed execution or rejection of the request.

Sole / First Applicant / Unit holder	Second Applicant / Unit holder	Third Applicant / Unit holder
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### IDFC MUTUAL FUND - ACKNOWLEDGMENT SLIP (To be filled in by the investor.)



Folio No

Received from Name

From ☐ Registration of Multiple Bank ☐ Change in Bank Details ☐ Deletion of Bank Details

Stamp & Signature

## C BANK ACCOUNT DELETION REQUEST

Bank Account Number	<input type="text"/>	Bank Name	<input type="text"/>
Bank Account Number	<input type="text"/>	Bank Name	<input type="text"/>
Bank Account Number	<input type="text"/>	Bank Name	<input type="text"/>
Bank Account Number	<input type="text"/>	Bank Name	<input type="text"/>

Deletion of an existing default bank account is not permitted unless the investor mentions another registered bank account as a default account in Section B of this Form.

### Declaration and Signatures (for Part C) (Mandatory)

I/We have read and understood the terms and conditions of bank accounts registration and agree to abide by the same. I/We understand that my/our request will be executed only if it is filled properly with all details mentioned properly and necessary documents are attached, as applicable, failing which the request will be rejected. I/We will not hold IDFC Mutual Fund, the AMC and the Registrar liable for any loss due to delayed execution or rejection of the request.

**Sole / First Applicant / Unit holder**

**Second Applicant / Unit holder**

**Third Applicant / Unit holder**

(To be signed by all applicants/unitholders if mode of holding is 'Joint'.)

### DOCUMENTS REQUIRED TO BE SUBMITTED WITH THIS FORM

REQUEST TYPE	SUPPORTING DOCUMENTS TO BE SUBMITTED #
Change in Default bank account only	(1) Proof of any one of the existing bank accounts in the folio, AND (2) Proof of the new default bank account mentioned in this application form.
Bank account addition	(1) Proof of any one of the existing bank accounts in the folio, AND (2) Proof of the new bank account(s) which have to be added to the list of bank account registered in the folio
Delete existing bank accounts	Proof of any one of the existing bank accounts in the folio.

# Any one of the following documents are valid supporting documents for a bank account.

### INSTRUCTIONS AND TERMS AND CONDITIONS

- IDFC Mutual Fund offers it's unitholders, a facility to register more than one bank account in their folio/s. Individuals, HUFs, Sole proprietor firms can register upto five bank accounts and a non-individual investor can register upto ten bank accounts in a folio. Any more bank accounts, even if mentioned or provided, will not be registered unless accompanied by deletion request to delete any existing bank accounts.
- Unitholder(s) are strongly advised to register their various bank accounts and continuously update the bank account details with the mutual fund, using this facility well in advance and specify any one of registered bank account for payment of redemption proceeds with each redemption request. If any of the registered bank accounts are closed/ altered, please intimate such change with an instruction to delete/alter it from our records using this form.
- Bank registration/deletion request from unitholder/s will be accepted and processed only if all the details and necessary documents are attached. The request is liable to be rejected if it is not filled completely and in case of any ambiguous/incorrect/incomplete information.
- The first/sole unit holder in the folio should be amongst any one of the bank account holders. Unit holder(s) cannot provide the bank account(s) of any other person or where the first/sole unitholder is not an account holder in the bank account provided.
- Unitholder(s) need to attach any one of the following mandatory documents in original, in respect of each bank account for registering the bank accounts, failing which the particular bank account will not be registered. This will help in verification of the account details and register them accurately.  
Cancelled cheque of the new bank mandate with first unit holder name and bank account number printed on the face of the cheque OR a Self attested bank statement OR self-attested copy of the Bank passbook with current entries (not older than 3 months) OR Bank Letter duly signed by branch manager/authorized personnel  
AND Cancelled cheque of the existing (old) bank mandate with first unit holder name and bank account number printed on the face of the cheque OR original bank account statement / Pass book OR original letter issued by the bank on the letterhead confirming the bank account holder with the account details, duly signed and stamped by the Branch Manager OR in case such bank account is already closed, a duly signed and stamped original letter from such bank on the letter head of bank, confirming the closure of said account
  - If photocopy of any documents is submitted, the copy should be certified by the bank or investors must produce original for verification.
  - All documents submitted should clearly evidence the bank name, account number and name of all account holders.
- While registering multiple bank accounts, the unitholder(s) has to specify any one bank account as the 'Default Bank Account'. If the 'Default Bank Account' is not specified, the fund reserves the right to designate any of the bank accounts as 'Default Bank Account'. Default Bank Account will be used for all IDCW payouts and redemption payouts under circumstances mentioned below.
  - No other registered bank account is specified in the specific redemption request for receiving redemption proceeds.
  - A new non-registered bank account is specified in the specific redemption request for receiving redemption proceeds.
  - Maturity proceeds of investments in Fixed Maturity Plans (i.e. FMPs).
- The investors can change the default bank account by submitting this form. In case multiple bank accounts are opted for registration as default bank account, the mutual fund retains the right to register any one of them as the default bank account at it's discretion.
- Bank Account Details with Redemption Request: Please note the following important points related to payment of redemption proceeds:
  - Proceeds of any redemption request will be sent only to a bank account that is already registered and validated in the folio at the time of redemption transaction processing.
  - Investor may choose to mention any of the existing registered bank account with redemption request for receiving redemption proceeds. If no registered bank account is mentioned, default bank account will be used.
  - If unitholder(s) provide a new and unregistered bank mandate with a specific redemption request (with or without necessary supporting documents) such bank account will not be considered for payment of redemption proceeds.

AMC will follow the concept of cooling period as enumerated in AMFI circular number 135/BP/17/10-11 dated October 22, 2010, whenever any change of bank mandate request is received / processed few days prior to submission of a redemption request or on the same day as a standalone change request.

The entire activity of verification of cooling period cases and release of redemption payment shall be carried out within the period of 10 working days from the date of redemption. This is in accordance with sub clause (c) of Regulation 53 of the Securities and Exchange Board of India (Mutual Fund) regulations, 1996 and SEBI circular no. SEBI/MFD/CIR/2/266/2000 dated 19th May 2000.

In case a redemption request is received before the change of bank details has been validated and registered, the redemption request would be processed to the currently registered (old) bank account.
- The registered bank accounts will also be used to identify the pay-in proceeds. Hence, unit holder(s) are advised to register their various bank accounts in advance using this facility and ensure that payments for ongoing purchase transactions are from any of the registered bank accounts only, to avoid fraudulent transactions and potential rejections due to mismatch of pay-in bank details with the accounts registered in the folio.
- This facility of multiple bank registration request or any subsequent addition/ change/ deletion in the registered bank accounts would be effected within 10 business days from the receipt of a duly completed application form and a confirmation letter will be sent within 15 business days. Unitholder(s) should preserve this letter for their reference, as the account statement will reflect default bank mandate only.
- If in an NRI folio, purchase investments are vide SB or NRO bank account, the bank account types for redemption can be SB or NRO only. If the purchase investments are made vide NRE account(s), the bank accounts types for redemption can be SB/ NRO/ NRE.
- The requests for addition/change/deletion/modification in the registered bank account(s) should be submitted using the designated application form only. Requests received on a plain paper are liable to be rejected.
- IDFC Mutual Fund, AMC, it's registrar and other service providers shall not be held liable for any loss arising to the unit holder(s) due to the credit of the redemption proceeds into any of the bank accounts registered in the folio.